



MARICOPA COUTY RECORDER

111 S 3RD Ave.

Phoenix, Az. 85003

Phone: 602-506-3535

Dear Valued Customer:

The Superior Court building at 111 S. 3rd. Ave is undergoing construction. Beginning on November 15th, 2008 you will not be able to enter the Superior Court building from 3rd. Ave. The Recorder's Office will remain open however you must enter the Superior Court building via the 201 W. Jefferson (Central Court) and go through security before getting to the Recorder's Office. The construction will last approximately 6 weeks. Once construction is done, the 3rd. Ave entrance will reopen to allow access to the Recorder's Office. The 3rd Ave entrance will no longer allow access to the Superior Court building.

Please note that citizens reporting for jury duty will be required to use the Central Court entrance which means long lines at the security check point especially on Monday and Tuesday mornings (sometimes a 30-40 minute wait). In addition, all customers **must be inside** our office before 5PM to have their documents recorded. Please allow ample time to get through security and into our building.

We would like to apologize in advance for any inconvenience this may cause.

Sincerely,

Recorder's Office Staff